

PUNJAB PRISONS DEPARTMENT

BIDDING DOCUMENTS

NAME OF CONTRACTOR / FIRM _____

FOR THE PROCUREMENT OF _____
UNDER TENDER ENQUIRY NO. _____ AT CONSIGNEE'S END

Date of Opening. _____ 21.07.2022 _____

Time of Receipt. _____ **11:00 AM** _____

Delivery Period: **AS PER AGREEMENT DEED TO BE EXECUTED**

Punjab Prisons Department invites sealed bids for the procurement of aforementioned store from registered/manufacturing firms having previous experience, financially sound and registered with the Sales Tax and Income Tax Departments. The bid should be addressed to the Inspector General of Prisons, Punjab, Lahore and should be inclusive of all taxes/duties/charges and inclusive of packing/freight charges. The bid should be submitted on the following form:-

SR. #	DESCRIPTION	UNIT PRICE RS.	INCOME TAX	SALES TAX	OTHER DUTIES/ CHARGES ETC:	TOTAL UNIT PRICE RS.

2. Any offer not received as per instructions, terms & conditions of the tender notice/bidding documents is liable to be ignored. No offer shall be considered if:-
 - i) Received without bid security @ 2%, mentioned against each item in the terms & condition of the tender notice, in the shape of CDR/DD/PO in favour of the Inspector General of Prisons, Punjab, Lahore (**Annexure-C**).
 - ii) Received after fixed date and time.
 - iii) The tender/bidding documents are unsigned.
 - iv) The offer is ambiguous.
 - v) The offer is conditional.
 - vi) The offer is from a firm blacklisted, suspended or removed from the approved list.
 - vii) The offer received is of a shorter validity than required in the tender enquiry.
 - viii) The offer is for store not conforming of specifications (**Annexure-A**) indicated in the bidding documents.
 - ix) The bidder must enclosed required documents given in check list annexed with the bidding documents and also fill the evaluation sheet related to their bid as given at **Annexure-B**
3. The offer will be for the financial year 2022-23. However, if department desires it will be valid upto 30.09.2023.
4. All tenderers must submit their bids "**Single Stage-Two Envelope Procedure**" containing two separate envelopes, in a single package vide rule-38(2)(a) as per Punjab Procurement Rules,2014 amended upto date:-
 - i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately "**Financial Proposal**" and the "**Technical Proposal**"
 - ii) The envelopes shall be marked as "**FINANCIAL PROPOSAL**" and "**TECHNICAL PROPOSAL**" in bold and legible letters;
 - iii) Initially, only the envelope marked "**TECHNICAL PROPOSAL**" shall be opened;

- iv) The envelope marked as “**FINANCIAL PROPOSAL**” shall be retained in the custody of the procuring agency without opened;
 - v) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, as mentioned in **TECHNICAL EVALUATION SHEET (ANNEXURE-B)** without reference to the price and reject any proposal which does not conform to the specified requirement.
 - vi) The samples provided by the bidders will be got tested from laboratory to ensure that the same conform to the required specifications or otherwise. All the laboratory test charges will be provided by the bidders in advance at the time of opening of technical proposal.
 - vii) During the technical evaluation no amendments in the technical proposal shall be permitted;
 - viii) The financial proposals shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - ix) After the evaluation and approval of the technical proposal, the procuring agency shall open the financial bid within the validity period i.e 90 days / extended period (if required) (as mentioned in PPR Rules) publicly of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders and;
 - x) The financial bid found to be the lowest, shall be accepted.
5. The procuring agency reserves the rights to purchase full or part of the store or ignore/scrap/cancel the tender in the light of PPRA Rules. The purchaser can increase/decrease the quantity of store as per requirement under PPRA Rules,2014 amended upto date.

SPECIAL INSTRUCTIONS

1. The store is required by the consignee within the period as per agreement deed to be executed after award of contract. However, the tenderers are required to indicate their own guarantee earliest date by which the store will be supplied by them.
2. Tenderers must quote their final rates on the aforementioned form and if the space become less then can offer the rate on firms letter **head pad** alongwith original bidding documents and ensure that the cash receipt (in original) against purchase of bidding documents is attached.
3. The successful tenderers shall deposit 2% of the total cost of store as “**Performance Guarantee**”, for each item in the form of **CDR /DD/PO** in favour of the Inspector General of Prisons, Punjab, Lahore, within the period specified in Advance Acceptance of Tender. Performance Guarantee shall be refunded on successful completion of the contract after receipt of No Demand Certificates (NOCs) from the concerned Superintendent Jails.
4. In case of indigenous stores, the tenderers who are manufacturers must indicate name and address of their works in Pakistan from where they indent to supply the store. Other must enclose a certificate from their manufacturers, as under, failing which the offer shall be ignored.

“This is to certify that M/S _____ has obtained quotation from us against invitation of Tender No. _____ due on _____ and we have agreed to supply/manufacture the said stores strictly in accordance with the specification laid down in the said invitation to tender”.

5. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tenders shall be entertained.
6. Tenderers shall submit complete details of their firm, offices, workplaces, Staff alongwith postal address, Phones/Fax numbers, E-mail and Website information.
7. The tenderers should indicate in their tenderers, the complete address or the place/places where stores will be offered for inspection.
8. The tenderers are required to specify make, brand, and country of origin and furnish detailed descriptive literature/catalogue etc. alongwith their offers for respective item.
9. Where offer have been invited for specified brands, offers for other brands shall not be acceptable. The store should be brand new and in original manufacturers packing.
10. The offers of warranted products and after sales service would be given preference and the same should be clearly be mentioned in the bids.
11. The store is required as per specifications and samples approved by the purchase committee (where applicable).

12. The tenderers shall ensure that the stores quoted by him/them are according to the enclosed specifications.
13. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores if the same is found to be substandard and or at variance with the specification given with the bidding documents. In case a "Similar" store offered is at variance with the specification given with the bidding documents, the tenderers must clearly identify variations in their offers. Store offered of a specification superior to the one specified in the bidding documents shall however, be acceptable.
14. The quotation should be submitted on the basis of accounting unit specified in the invitation to tender.
15. The tenderers must submit a Bank Stability Certificate from any scheduled bank clarifying that the business transactions by the firm in a financially year was rupees five million or above.
16. The tenderers should specifically enclose copies of their NTN/GST No. and Circle of the Income Tax Department.
17. Any erasing/cutting/crossing etc. appearing in the offer must be properly signed by the persons signing the tender. Moreover, all pages to the tender must also be properly signed. Offer with any overwriting shall in no circumstances be accepted.
18. An affidavit should be provided by the tenderers that their firm has never been blacklisted by any Government Department.
19. The tenderers have to deposit their samples and the testing charges (fee) at the time of opening of the tenders (where applicable), otherwise the offers shall be ignored.
20. The random samples from bulk supplies will also be got tested through laboratory (where applicable) and the charges will be borne by the contractors. Stores found not according to the standard specifications will be rejected at the cost of the contractor and may also result in forfeiture of Security and Blacklisting the firm. The Inspection Committee upon the direction of the Competent Authority, where deemed necessary, shall visit the manufacturing unit of the supplier / firm to assess the production capacity and to examine the unit completely to ascertain the further information accordingly.
21. 100% payment will be made on successful completion of the store through the office of the Accountant General, Punjab, Lahore/District Accounts Officer concerned, on prescribed bill form against Inspection/Receipt Certificate by the consignee/Inspectorate of Prisons, Punjab, Lahore.
22. The Govt. of the Punjab, Finance Department releases funds on quarterly basis to the Prisons Department and the payment will be paid to the firm / contractor within 30 days subject to availability of funds.
23. In case the contractor / firm fails to supply the required quantity of items within given time, the procuring agency may fulfill the requirement by purchasing the items from open market on itself at market rate. In such, a case the difference of cost in bid price and market rate will be deducted from the payment of the contractor / firm.
24. The bidders are required to examine the bidding documents/tender notice, including all instructions, terms & conditions, specifications etc. Failure to furnish all information/documents or submission of a bid not substantially responsive to the bidding documents/tender notice in every respect would result in the rejection of the bid.
25. In case the contractor fails to supply the contract items within given time settled in the agreement deed. The DDO / Superintendent Jail will purchase the said items from local market at the cost & risk against the defaulter firm / contractor and excess expenditure will be recovery from the payment / performance guarantee of the said firm / contractor.
26. Frequent failure, both delayed supplies and non-supplies, will be considered as non performance resulting in forfeiture of performance guarantee and termination of contract leading to the blacklisting. In such an event, the procuring agency shall reserve the right to forfeit our security including blacklisting the firm.
27. In case of delay / non supply, the liquidated damages @ 2%, on the total estimated cost of the contract, on pro-rated basis will be imposed upon the firm / contractor.

REDRESSAL OF GRIEVANCES

1. In pursuance of rule-67 of PPRA, the following committee will redress the grievances of the bidders, if any, lodged with the committee in writing.

i.	DIG Prisons, Sahiwal Region, Sahiwal	Convener
ii.	Law Officer Inspectorate of Prisons Punjab, Lahore	Member
iii.	Incharge Contract Branch Inspectorate of Prisons Punjab, Lahore	Member

DOCUMENTS CHECK LIST

Documents as per following detail should be attached with the technical bid for evaluation of the firms / suppliers.

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION
1.	Copy of Valid CNIC duly attested by authorized person
2.	Copy of NTN certificate duly attested by authorized person / FBR
3.	At least 1xyear of verifiable experience in sale / supply of similar items.
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.
5.	Verifiable sale point / business / office at some prominent place / main market of a city.
6.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)
7.	Active Tax Payer Status
8.	Fresh Bank Account Maintenance certificate issued by the Bank
9.	Last 1xyear Bank statement with Bank stamp signature
10.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier
11.	Original CDR /DD/PO as per bid security amount
12.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.
13.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.
14.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore
15.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.
16.	The contractor shall submit 04 No's samples of each item along with the technical bid (except Suji, Rock Salt, Wheat Atta & Firewood). Preference will be given to the sample of standard / good quality of each item at the time of technical evaluation.

UNDERTAKING CERTIFICATE

1. We hereby confirm to have read carefully the description of stores and all the terms & conditions of your bidding documents/tender notice No. _____ due for opening on _____ for the supply of _____ and also all the aforementioned special instructions and agree to abide by all those instructions/terms & conditions.
2. We also hereby categorically confirm that the stores offered by us are exactly to the particulars and specification as laid down in the bidding documents in all respects.
3. We accept that if the required bid security is not furnished or our offer is found lacking in any of the requirement of tender notice/bidding documents, it may be ignored.
4. We hereby confirm and adhere to the delivery period required in the tender notice which would be the essence of the contract and which will strictly adhered by us.
5. We also hereby confirm that in case of declared successful bidder, the store will be supplied as per specifications mentioned in detailed in **Annexure-A** and in case of failure to supply the store as per required standard / specification or our conduct / performance is found detrimental to public interest, at any stage, the procuring agency shall reserve the right to forfeit our security including blacklisting the firm.
6. I / We agree to execute a contract agreement on stamp paper in the form and during the specific time period to be communicated by the procuring agency, incorporating all agreements with such alternations or additions thereto as may be necessary adapt such agreement to the circumstances of the standard, and in case of failure to execute the contract agreement in the stipulated time period, the procuring agency shall reserve the right to forfeit our security including blacklisting the firm.

Name of Firm / Contractor: _____

Signature of Contractor: _____

Designation: _____

Seal: _____

Witness:

a). Name: _____ Signature. _____

b). Full address: _____

c). CNIC #: _____



ANNEXURE-A**SPECIFICATIONS OF DIETARY ARTICLES- CATEGORY-1 (STANDARD GOODS)**

Sr. No.	NAME OF ITEM	specifications
1.	DAL GRAM	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
2.	DAL MASOOR	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
3.	DAL MOONG	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
4.	DAL MASH	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p>

Sr. No.	NAME OF ITEM	specifications										
		<p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>										
5.	WHITE SUGAR	<p>Refined sugar means the colourless odourless, crystalline or white powder product, obtained from the juice of the sugar cane or of the sugar-beet. It shall contain not less than 99.8% of sucrose, not more than 0.1% of sulphated ash and not more than 0.05% of moisture.</p> <table border="0"> <tr> <td>Total Sugar</td> <td>=Not less than 90%</td> </tr> <tr> <td>Sucrose</td> <td>=Not less than 80%</td> </tr> <tr> <td>Matter insoluble in water</td> <td>=Not more than 2.0%</td> </tr> <tr> <td>Total ash</td> <td>= Not More than 6.0%</td> </tr> <tr> <td>As insoluble in hydrochloric acid</td> <td>= Not more than 0.5 %</td> </tr> </table>	Total Sugar	=Not less than 90%	Sucrose	=Not less than 80%	Matter insoluble in water	=Not more than 2.0%	Total ash	= Not More than 6.0%	As insoluble in hydrochloric acid	= Not more than 0.5 %
Total Sugar	=Not less than 90%											
Sucrose	=Not less than 80%											
Matter insoluble in water	=Not more than 2.0%											
Total ash	= Not More than 6.0%											
As insoluble in hydrochloric acid	= Not more than 0.5 %											
6.	RED CHILIES	<p>Chilies (Whole) means the dried ripe sound fruit of the various species of Capsicum(Capsicum annum and Capsicum frutescent). It shall be free from added colouring matter, foreign oil, sand, grit or dirt or other foreign substance or substitutes, harmful substance, mould growth and insect infestation. It shall contain moisture not more than 12% and non-volatile ether extract not less than 12%</p>										
7.	TURMERIC WHOLE	<p>Haladi or turmeric means the dried rhizome or bulbous root of the plants of genus Curcuma and spices longa and includes turmeric in whatsoever for. It shall be free from damages by insect pests. Lead chromate and other artificial colouring matter. It shall conform to the following standards:-</p> <table border="0"> <tr> <td>a. Moisture</td> <td>= Not more than 10%</td> </tr> <tr> <td>b. Total Ash</td> <td>= Not more than 9%</td> </tr> <tr> <td>c. Ash Insoluble in Hydrochloric Acid</td> <td>= Not more than 1.5%</td> </tr> <tr> <td>d. Lead</td> <td>= Not more than the permitted tolerance</td> </tr> </table>	a. Moisture	= Not more than 10%	b. Total Ash	= Not more than 9%	c. Ash Insoluble in Hydrochloric Acid	= Not more than 1.5%	d. Lead	= Not more than the permitted tolerance		
a. Moisture	= Not more than 10%											
b. Total Ash	= Not more than 9%											
c. Ash Insoluble in Hydrochloric Acid	= Not more than 1.5%											
d. Lead	= Not more than the permitted tolerance											
8.	ROCK SALT	<p>Salt, Common Salt, edible common salt namak means a crystallised solid white or pale pink in colour free from contamination with clay , grit and other extraneous impurities it shall conform to the following standard:-</p> <table border="0"> <tr> <td>a. Matter insoluble in water w/w</td> <td>= Not more than 01%</td> </tr> <tr> <td>b. Matter soluble in water, other than sodium chloride, w/w</td> <td>= Not more than 3%</td> </tr> <tr> <td>c. Sodium chloride, w/e</td> <td>= Not less than 98%</td> </tr> </table>	a. Matter insoluble in water w/w	= Not more than 01%	b. Matter soluble in water, other than sodium chloride, w/w	= Not more than 3%	c. Sodium chloride, w/e	= Not less than 98%				
a. Matter insoluble in water w/w	= Not more than 01%											
b. Matter soluble in water, other than sodium chloride, w/w	= Not more than 3%											
c. Sodium chloride, w/e	= Not less than 98%											
9.	FIRE WOOD	<p>Sheesham and Keekar Desi without roots (mudh)</p> <table border="0"> <tr> <td>Logs.</td> <td>=Size</td> </tr> <tr> <td>Maximum</td> <td>= 1 to 3 feet</td> </tr> <tr> <td>Girth</td> <td>= 6" or 08"</td> </tr> </table>	Logs.	=Size	Maximum	= 1 to 3 feet	Girth	= 6" or 08"				
Logs.	=Size											
Maximum	= 1 to 3 feet											
Girth	= 6" or 08"											
10.	WHITE GRAM	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall be considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>										

Sr. No.	NAME OF ITEM	specifications
11.	WHITE BEANS	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
12.	BLACK GRAM	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
13.	WHEAT FLOUR	<p>Atta means the coarse product obtained by milling or grinding sound and clean wheat and sieving it. It shall be free from grit. It shall contain nor more than 1.5% of ash and not less than 8% of gluten (dry(and not more than 0.115% of acidity expressed as sulphuric acid and determined by alcoholic extraction process. It shall contain moisture not more than 13%, acid insoluble ash in hydrocholriic acid not more than 0.1%. Crude fibre from 2.1 to 2.5 % dietary bibre not less than 7.5%</p>
14.	SUJI (SEMOLINA)	<p>Suji means the food prepared by grinding and bolting cleaned wheat to such fineness that it passes through a No.20 sieve but not ore than 03 percent passes through a No.100 sieve. It shall be free from grit and insect infestation, musty smell and off odour. It shall contain not more than 01 percent of total ash and not more than 12 percent of moisture and not less than 08 percent of dry gluten. It shall contain not more than 0.115 percent of acidity expressed as sulphuric acid and determined by the alcoholic extraction process.</p>

ANNEXURE-B**TECHNICAL EVALUATION CRITERIA SHEET**

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION	YES / NO	DOCUMENTS AT FLAG	REMARKS
1.	Copy of Valid CNIC duly attested by authorized person			
2.	Copy of NTN certificate duly attested by authorized person / FBR			
3.	At least 1xyear of verifiable experience in sale / supply of similar items.			
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.			
5.	Verifiable sale point / business / office at some prominent place / main market of a city.			
6.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)			
7.	Active Tax Payer Status			
8.	Fresh Bank Account Maintenance certificate issued by the Bank			
9.	Last 1xyear Bank statement with Bank stamp signature			
10.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier			
11.	Original CDR /DD/PO as per bid security amount			
12.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.			
13.	Original bid documents purchased from the procuring Agency duly stamped / signed and one copy of the bidding document must be annexed with the financial proposal duly completed / signed by the contractor.			
14.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore			
15.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.			
16.	The contractor shall submit 04 No's samples of each item along with the technical bid (except Suji, Rock Salt, Wheat Atta & Firewood). Preference will be given to the sample of standard / good quality of each item at the time of technical evaluation.			

DATED:-**SIGNATURE WITH STAMP**

ANNEXURE-C**BID SECURITY AMOUNT @ 2% OF TOTAL ESTIMATED PRICE OF EACH ITEM
AS PER TENDER NOTICE ADVERTISEMENT****DIETARY ARTICLES****CATEGORY-I
STANDARD GOODS**

Sr. #	NAME OF ITEM	NAME OF REGION								TOTAL QTY KG	TOTAL ESTIMATED VALUE (RS)	TOTAL BID SECURITY (RS.)
		LAHORE	Faisalabad	Sargodha	Rawalpindi	Sahiwal	Multan	D.G KHAN	Bahawalpur			
1	DAL GRAM	111650	52800	32550	65200	33650	22300	26400	20150	364700	---	---
	TOTAL ESTIMATED VALUE	19538750	9240000	5696250	11410000	5888750	3902500	4620000	3526250	---	63822500	---
	BID SECURITY @ 2%	390775	184800	113925	228200	117775	78050	92400	70525	---	---	1276450
2	DAL MASOOR	24350	10600	8150	16850	8600	5550	4500	3900	82500	---	---
	TOTAL ESTIMATED VALUE	6087500	2650000	2037500	4212500	2150000	1387500	1125000	975000	---	20625000	---
	BID SECURITY @ 2%	121750	53000	40750	84250	43000	27750	22500	19500	---	---	412500
3	DAL MOONG	29050	10400	8100	17700	8300	5300	4500	2700	86050	---	---
	TOTAL ESTIMATED VALUE	4154150	1487200	1158300	2531100	1186900	757900	643500	386100	---	12305150	---
	BID SECURITY @ 2%	83083	29744	23166	50622	23738	15158	12870	7722	---	---	246103
4	DAL MASH	49150	22100	15900	29250	14600	10750	8450	8650	158850	---	---
	TOTAL ESTIMATED VALUE	14253500	6409000	4611000	8482500	4234000	3117500	2450500	2508500	---	46066500	---
	BID SECURITY @ 2%	285070	128180	92220	169650	84680	62350	49010	50170	---	---	921330
5	WHITE GRAM	172450	68100	48100	86200	43150	34200	29650	29350	511200	---	---
	TOTAL ESTIMATED VALUE	44837000	17706000	12506000	22412000	11219000	8892000	7709000	7631000	---	132912000	---
	BID SECURITY @ 2%	896740	354120	250120	448240	224380	177840	154180	152620	---	---	2658240
6	BLACK GRAM	65050	32000	17450	42650	21050	13600	9450	12850	214100	---	---
	TOTAL ESTIMATED VALUE	10798300	5312000	2896700	7079900	3494300	2257600	1568700	2133100	---	35540600	---
	BID SECURITY @ 2%	215966	106240	57934	141598	69886	45152	31374	42662	---	---	710812
7	WHITE BEAN	52800	22800	16950	25200	17050	10900	8950	10600	165250	---	---
	TOTAL ESTIMATED VALUE	14784000	6384000	4746000	7056000	4774000	3052000	2506000	2968000	---	46270000	---
	Bid Security @ 2%	295680	127680	94920	141120	95480	61040	50120	59360	---	---	925400
8	WHITE SUGAR	139800	56800	43350	33900	43250	24250	24700	25000	391050	---	---
	TOTAL ESTIMATED VALUE	13281000	5396000	4118250	3220500	4108750	2303750	2346500	2375000	---	37149750	---
	BID SECURITY @ 2%	265620	107920	82365	64410	82175	46075	46930	47500	---	---	742995
9	SUJI	29996	10536	9660	13522	7184	5150	3676	5006	84730	---	---
	TOTAL ESTIMATED VALUE	2699640	948240	869400	1216980	646560	463500	330840	450540	---	7625700	---
	BID SECURITY @ 2%	53993	18965	17388	24340	12931	9270	6617	9011	---	---	152515
10	RED CHILI	13631	6006	5100	6916	3604	1960	2536	1202	40955	---	---
	TOTAL ESTIMATED VALUE	5452400	2402400	2040000	2766400	1441600	784000	1014400	480800	---	16382000	---
	BID SECURITY @ 2%	109048	48048	40800	55328	28832	15680	20288	9616	---	---	327640
11	TURMERIC	2052	866	952	968	664	276	690	200	6668	---	---
	TOTAL ESTIMATED VALUE	718200	303100	333200	338800	232400	96600	241500	70000	---	2333800	---
	BID SECURITY @ 2%	14364	6062	6664	6776	4648	1932	4830	1400	---	---	46676
12	ROCK SALT	41880	21024	16000	28192	12692	9520	8976	10152	148436	---	---
	TOTAL ESTIMATED VALUE	502560	252288	192000	338304	152304	114240	107712	121824	---	1781232	---
	BID SECURITY @ 2%	10051	5046	3840	6766	3046	2285	2155	2437	---	---	35626

**WHEAT ATTA & FIREWOOD
DIVISION-WISE**

Sr. #	NAME OF ITEM	LAHORE	Gujranwala	Rawalpindi	Sargodha	Faisalabad	Multan	Sahiwal	D.G Khan	Bahawalpur	TOTAL QTY (KG)	TOTAL ESTIMATED VALUE (RS)	TOTAL BID SECURITY (RS.)
1	WHEAT ATTA	2287080	1923870	1576460	981000	1494600	1008600	934144	625756	709678	11541188	---	---
	TOTAL ESTIMATED VALUE	160095600	134670900	110352200	68670000	104622000	70602000	65390080	43802920	49677460	---	807883160	---
	BID SECURITY @ 2%	3134712	2693418	2207044	1373400	2092440	1412040	1307801	876058	993549	---	---	16157663
2.	FIREWOOD	885000	1555008	1014000	84500	1164000	320820	758000	449400	0	6230728	---	---
	TOTAL ESTIMATED VALUE	14160000	24880128	16224000	1352000	18624000	5133120	12128000	7190400	0	---	99691648	---
	BID SECURITY @ 2%	283200	497602	324480	27040	372480	102662	242560	143808	0	---	---	1993832