

PUNJAB PRISONS DEPARTMENT
BIDDING DOCUMENTS

NAME OF CONTRACTOR / FIRM _____

FOR THE PROCUREMENT OF _____
UNDER TENDER ENQUIRY NO. _____ AT CONSIGNEE'S END

Date of Opening. _____ 29.03.2022 _____

Time of Receipt. _____ **11:00 AM** _____

Delivery Period: **AS PER AGREEMENT DEED TO BE EXECUTED**

Punjab Prisons Department invites sealed bids for the procurement of aforementioned store from registered/manufacturing firms having previous experience, financially sound and registered with the Sales Tax and Income Tax Departments. The bid should be addressed to the Inspector General of Prisons, Punjab, Lahore and should be inclusive of all taxes/duties/charges and inclusive of packing/freight charges. The bid should be submitted on the following form:-

SR. #	DESCRIPTION	UNIT PRICE RS.	INCOME TAX	SALES TAX	OTHER DUTIES/ CHARGES ETC:	TOTAL UNIT PRICE RS.

2. Any offer not received as per instructions, terms & conditions of the tender notice/bidding documents is liable to be ignored. No offer shall be considered if:-
- i) Received without bid security @ 2%, mentioned against each item in the terms & condition of the tender notice, in the shape of CDR/Deposit at Call in favour of the Inspector General of Prisons, Punjab, Lahore (**Annexure-E**).
 - ii) Received after fixed date and time.
 - iii) The tender/bidding documents are unsigned.
 - iv) The offer is ambiguous.
 - v) The offer is conditional.
 - vi) The offer is from a firm blacklisted, suspended or removed from the approved list.
 - vii) The offer received is of a shorter validity than required in the tender enquiry.
 - viii) The offer is for store not conforming of specifications (**Annexure-A**) indicated in the bidding documents.
 - ix) The bidder must enclosed required documents given in check list annexed with the bidding documents and also fill the evaluation sheet related to their bid as given at **Annexure-B,C&D**
3. The offer will be for the financial year 2021-22. However, if department desires it will be valid upto 30.09.2022.

ALL ARTICLES EXCEPT COOKING OIL & MISC. ITEMS

4. All tenderers must submit their bids "**Single Stage-One Envelope Procedure**" as per Punjab Procurement Rules,2014 amended upto date vide rule-38(1) as under:-
- i) The samples provided by the bidders will be got tested from laboratory to ensure that the same conforms to the required specifications or otherwise. All the laboratory test charges will be provided by the bidders in advance, where applicable.
 - ii) The financial proposals shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - iii) The financial bid found to be the lowest evaluated bid, shall be accepted.

COOKING OIL (CANOLA)

5. All tenderers must submit their bids **“Single Stage-Two Envelope Procedure”** containing two separate envelopes, in a single package vide rule-38(2)(a) as per Punjab Procurement Rules,2014 amended upto date:-
- i) The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately **“Financial Proposal”** and the **“Technical Proposal”**
 - ii) The envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters;
 - iii) Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened;
 - iv) The envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of the procuring agency without opened;
 - v) The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, as mentioned in **TECHNICAL EVALUATION SHEET (ANNEXURE-C&D)** without reference to the price and reject any proposal which does not conform to the specified requirement.
 - vi) The samples provided by the bidders will be got tested from laboratory to ensure that the same conform to the required specifications or otherwise. All the laboratory test charges will be provided by the bidders in advance at the time of opening of technical proposal.
 - vii) During the technical evaluation no amendments in the technical proposal shall be permitted;
 - viii) The financial proposals shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance;
 - ix) After the evaluation and approval of the technical proposal, the procuring agency shall open the financial bid within the validity period i.e 90 days / extended period (if required) (as mentioned in PPR Rules) publicly of the technically accepted bids only. The financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders and;
 - x) The financial bid found to be the lowest, shall be accepted.
6. The procuring agency reserves the rights to purchase full or part of the store or ignore/scrap/cancel the tender in the light of PPRA Rules. The purchaser can increase/decrease the quantity of store as per requirement under PPRA Rules,2014 amended upto date.

SPECIAL INSTRUCTIONS

1. The store is required by the consignee within the period as per agreement deed to be executed after award of contract. However, the tenderers are required to indicate their own guarantee earliest date by which the store will be supplied by them.
2. Tenderers must quote their final rates on the aforementioned form and if the space become less then can offer the rate on firms letter head pad alongwith original bidding documents and ensure that the cash receipt (in original) against purchase of bidding documents is attached.
3. The successful tenderers shall deposit 2% of the total cost of store as **“Performance Guarantee”**, for each item in the form of **CDR** in favour of the Inspector General of Prisons, Punjab, Lahore, within the period specified in Advance Acceptance of Tender. Performance Guarantee shall be refunded on successful completion of the contract after receipt of No Demand Certificates (NOCs) from the concerned Superintendent Jails.
4. In case of indigenous stores, the tenderers who are manufacturers must indicate name and address of their works in Pakistan from where they indent to supply the store. Other must enclose a certificate from their manufacturers, as under, failing which the offer shall be ignored.

“This is to certify that M/S _____ has obtained quotation from us against invitation of Tender No. _____ due on _____ and we have agreed to supply/manufacture the said stores strictly in accordance with the specification laid down in the said invitation to tender”.

5. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tenders shall be entertained.
6. Tenderers shall submit complete details of their firm, offices, workplaces, Staff alongwith postal address, Phones/Fax numbers, E-mail and Website information.
7. The tenderers should indicate in their tenderers, the complete address or the place/places where stores will be offered for inspection.
8. The tenderers are required to specify make, brand, and country of origin and furnish detailed descriptive literature/catalogue etc. alongwith their offers for respective item.

9. Where offer have been invited for specified brands, offers for other brands shall not be acceptable. The store should be brand new and in original manufacturers packing.
10. The offers of warranted products and after sales service would be given preference and the same should be clearly be mentioned in the bids.
11. The store is required as per specifications and samples approved by the purchase committee (where applicable).
12. The tenderers shall ensure that the stores quoted by him/them are according to the enclosed specifications.
13. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores if the same is found to be substandard and or at variance with the specification given with the bidding documents. In case a "Similar" store offered is at variance with the specification given with the bidding documents, the tenderers must clearly identity variations in their offers. Store offered of a specification superior to the one specified in the bidding documents shall however, be acceptable.
14. The quotation should be submitted on the basis of accounting unit specified in the invitation to tender.
15. The tenderers must submit a Bank Stability Certificate from any scheduled bank clarifying that the business transactions by the firm in a financially year was rupees five million or above.
16. The tenderers should specifically enclose copies of their NTN/GST No. and Circle of the Income Tax Department.
17. Any erasing/cutting/crossing etc. appearing in the offer must be properly signed by the persons signing the tender. Moreover, all pages to the tender must also be properly signed. Offer with any overwriting shall in no circumstances be accepted.
18. An affidavit should be provided by the tenderers that their firm has never been blacklisted by any Government Department.
19. The tenderers have to deposit their samples and the testing charges (fee) at the time of opening of the tenders (where applicable), otherwise the offers shall be ignored.
20. The random samples from bulk supplies will also be got tested through laboratory (where applicable) and the charges will be borne by the contractors. Stores found not according to the standard specifications will be rejected at the cost of the contractor and may also result in forfeiture of Security and Blacklisting the firm. The Inspection Committee upon the direction of the Competent Authority, where deemed necessary, shall visit the manufacturing unit of the supplier / firm to assess the production capacity and to examine the unit completely to ascertain the further information accordingly.
21. 100% payment will be made on successful completion of the store through the office of the Accountant General, Punjab, Lahore/District Accounts Officer concerned, on prescribed bill form against Inspection/Receipt Certificate by the consignee/Inspectorate of Prisons, Punjab, Lahore.
22. In case the contractor / firm fails to supply the required quantity of items within given time, the procuring agency may fulfill the requirement by purchasing the items from open market on itself at market rate. In such, a case the difference of cost in bid price and market rate will be deducted from the payment of the contractor / firm.
23. The bidders are required to examine the bidding documents/tender notice, including all instructions, terms & conditions, specifications etc. Failure to furnish all information/documents or submission of a bid not substantially responsive to the bidding documents/tender notice in every respect would result in the rejection of the bid.

REDRESSAL OF GRIEVANCES

1. In pursuance of rule-67 of PPRA, the following committee will redress the grievances of the bidders, if any, lodged with the committee in writing.

i.	DIG Prisons, Sahiwal Region, Sahiwal	Convener
ii.	Law Officer Inspectorate of Prisons Punjab, Lahore	Member
iii.	Incharge Contract Branch Inspectorate of Prisons Punjab, Lahore	Member

DOCUMENTS CHECK LIST **FOR** **DIETARY ARTICLES** **CATEGORY-1** **STANDARD GOODS**

Documents as per following detail should be attached with the financial bid for evaluation of the firms / suppliers.

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION
1.	Copy of Valid CNIC duly attested by authorized person
2.	Copy of NTN certificate duly attested by authorized person / FBR
3.	At least 1xyear of verifiable experience in sale / supply of similar items.
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.
5.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)
6.	Active Tax Payer Status
7.	Fresh Bank Account Maintenance certificate issued by the Bank
8.	Last 1xyear Bank statement with Bank stamp signature
9.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier
10.	Original CDR as per bid security amount
11.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.
12.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.
13.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore
14.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.

DOCUMENTS CHECK LIST
FOR
DIETARY ARTICLES
CATEGORY-2
NON STANDARD GOODS
(COOKING OIL)

Documents as per following detail should be attached with the technical bid for the technical evaluation of the firms / suppliers.

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION
1.	Copy of Valid CNIC duly attested by authorized person
2.	Copy of NTN certificate duly attested by authorized person / FBR
3.	At least 1xyear of verifiable experience in sale / supply of similar items.
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.
5.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)
6.	Active Tax Payer Status
7.	Fresh Bank Account Maintenance certificate issued by the Bank
8.	Last 1xyear Bank statement with Bank stamp signature
9.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier
10.	Original CDR as per bid security amount
11.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.
12.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.
13.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore
14.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.
15.	Production capacity of the firm.
16.	Standard Operating Procedures (SOPs)
17.	Standard Analytical Procedures (SAPs)
18.	Production statements of previous three years.
19.	Whether the firm has a considerable product share in the market and its availability in the open market has been provided or not.
20.	Whether the Manufacturing License in case of Mills / Manufacturers under rule-8(XIII) 10&11 of Pakistan Standards & Quality Control Authority Act, 1996 has been issued or not.
21.	Whether manufacturing license under Pure Food Rules, is available or not.
22.	Whether the brand/trade mark under the provision of section of rules 8,10&11 of PSQCA has been registered or not.
23.	Whether the adoption of GMP, ISO and HAACP implementation for quality product development has been made or not.
24.	Whether the proof of purchase and payment of raw material before refinement and packing for last three years. i.e Cooking Oil has been annexed with the bidding documents or not.
25.	Whether the labeling of the pre-packed articles Cooking Oil has been made in accordance with the respective Punjab Pure Food Rules, 2011 or otherwise.
26.	Whether the bidders have clearly mentioned that they would supply Standardized without any added ingredients,
27.	Whether the firm remained blacklist from any Government Department.

DOCUMENTS CHECK LIST
FOR
MISC. ITEMS
HANDCUFF, BAR FETTER, LOCK 2.5 & 03”

Documents as per following detail should be attached with the technical bid for the technical evaluation of the firms / suppliers.

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION
1.	Copy of Valid CNIC duly attested by authorized person
2.	Copy of NTN certificate duly attested by authorized person / FBR
3.	At least 1xyear of verifiable experience in sale / supply of similar items.
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.
5.	Verifiable Sale Point / Business / Office at some prominent place / main market of a city.
6.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)
7.	Active Tax Payer Status
8.	Fresh Bank Account Maintenance certificate issued by the Bank
9.	Last 1xyear Bank statement with Bank stamp signature
10.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier
11.	Original CDR as per bid security amount
12.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.
13.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.
14.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore
15.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.

UNDERTAKING CERTIFICATE

1. We hereby confirm to have read carefully the description of stores and all the terms & conditions of your bidding documents/tender notice No. _____ due for opening on _____ for the supply of _____ and also all the aforementioned special instructions and agree to abide by all those instructions/terms & conditions.
2. We also hereby categorically confirm that the stores offered by us are exactly to the particulars and specification as laid down in the bidding documents in all respects.
3. We accept that if the required bid security is not furnished or our offer is found lacking in any of the requirement of tender notice/bidding documents, it may be ignored.
4. We hereby confirm and adhere to the delivery period required in the tender notice which would be the essence of the contract and which will strictly adhered by us.
5. We also hereby confirm that in case of declared successful bidder, the store will be supplied as per specifications mentioned in detailed in **Annexure-B** and in case of failure to supply the store as per required standard / specification or our conduct / performance is found detrimental to public interest, at any stage, the procuring agency shall reserve the right to forfeit our security including blacklisting the firm.
6. I / We agree to execute a contract agreement on stamp paper in the form and during the specific time period to be communicated by the procuring agency, incorporating all agreements with such alternations or additions thereto as may be necessary adapt such agreement to the circumstances of the standard, and in case of failure to execute the contract agreement in the stipulated time period, the procuring agency shall reserve the right to forfeit our security including blacklisting the firm.

Name of Firm / Contractor: _____

Signature of Contractor: _____

Designation: _____

Seal: _____

Witness:

a). Name: _____ Signature. _____

b). Full address: _____

c). CNIC #: _____

ANNEXURE-A**SPECIFICATIONS OF DIETARY ARTICLES- CATEGORY-1 (STANDARD GOODS)**

Sr. No.	NAME OF ITEM	specifications
1.	WHITE SUGAR	<p>Refined sugar means the colourless odourless, crystalline or white powder product, obtained from the juice of the sugar cane or of the sugar-beet. It shall contain not less than 99.8% of sucrose, not more than 0.1% of sulphated ash and not more than 0.05% of moisture.</p> <p>Total Sugar =Not less than 90%</p> <p>Sucrose =Not less than 80%</p> <p>Matter insoluble in water =Not more than 2.0%</p> <p>Total ash = Not More than 6.0%</p> <p>As insoluble in hydrochloric acid = Not more than 0.5 %</p>
2.	ROCK SALT	<p>Salt, Common Salt, edible common salt namak means a crystallised solid white or pale pink in colour free from contamination with clay , grit and other extraneous impurities it shall conform to the following standard:-</p> <p>a. Matter insoluble in water w/w = Not more than 01%</p> <p>b. Matter soluble in water, other than sodium chloride, w/w = Not more than 3%</p> <p>c. Sodium chloride, w/e = Not less than 98%</p>
3.	WHITE BEANS	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>
4.	BLACK GRAM	<p>COLOR: The grain as far so possible, shall have its normal color but mere discolorations shall not make it unfit if repellent smell or taste have not developed.</p> <p>SMELL: Persistent bad smell in food grains shall be indicative of unhealthy deterioration of grain and it shall e considered to injurious to health.</p> <p>TASTE: any taste other than the characteristic taste of food grains shall be deemed to render the food grains injurious to health.</p> <p>FOREIGN MATTER: not more than 3% out of which inorganic matter and poisonous seed shall not exceed 1% and 0.5% respectively. Out of the total limit of poisonous seeds, dhaura and akra (vicia species) shall not exceed 0.025% and 0.2% respectively.</p> <p>FOREIGN FOOD GRAINS: Grains, other than the one which is being sold, shall be deemed to be foreign food grains, so far as that particular food grains is concerned, and shall not exceed 05% by weight.</p> <p>DAMAGED GRAINS. Grains which are damaged, touched or mouldy or shriveled shall not exceed a total of 05%, of which mouldy grams, after superficial cleaning, shall not be more than 1.5%.</p> <p>INSECT DAMAGED GRAINS shall not exceed the limit of 5%.</p> <p>SOUND GRAINS: Notwithstanding the permissible limits stated in foreign matter the percentage of normal and sound grains shall in no case be lower than 85% of the total grain inclusive of the percentage under Foreign Food Grains.</p> <p>Moisture content: The moisture content at any time irrespective of climate or season, shall not exceed 12%. Uric Acid: Nor more than 100 mg/kg and Mycotoxin including aflatoxin : Nor more than 20 ug/Kg</p>

SPECIFICATIONS OF DIETARY ARTICLES
CATEGORY-2
(NON STANDARD GOODS)

Sr. No.	NAME OF ITEM	Specifications																												
1.	COOKING OIL (CANOLA)	<p>Canola Oil means the oil obtained from the low erucic acid oil bearing seeds of varieties derived from brassica species of cruciferae family or from cake / meal thereof by a process of expression (expelling) or by a process of solvent extraction. It shall be refined, bleached and deodorized. It shall be clear and free from rancidity, adulterants sediments, and suspended and other foreign matter and added colouring and flavouring substances or mineral oils. The solid component of the seed shall contain not less than 40micromoles of total glucosinolates per gram of air-dry oil free solids.</p> <p>a. Moisture = Not more than 0.1%</p> <p>b. Relative density (20 o C). = 0.914 to 0.92</p> <p>c. Refractive Index (at 40OC) = 1.4650-1.4730</p> <p>d. Saponification Value = 182 to 193 mg KOH/g</p> <p>e. Iodine Value (Wijs) = 110 to 126</p> <p>f. Acid Value = Not more than 0.4 mg KOH/g</p> <p>g. Unsapnifiable Matter = Not more than 1.5%</p> <p>h. Crismer Value = 67 to 70</p> <p>i. Rancidity (Kries Test) is one inch cell= Below 1.5R On Lovibond Scale.</p> <p>j. Peroxide Value = Not more than100 millin equivalents peroxide oxygen/ KG oil</p> <p>k. Euric acid percent of the Component= Not more than 5.0%</p> <p>Fatty Acids</p> <p>l. Smoke Point O C =Not less than 232 (Pensky Marten closed method)</p> <p>m. Sulfur = Not more than 10 mg/Kg</p> <p>n. Vitamin A = Not less than 33,000 IU/Kg</p> <p>o. Specific Gravity at 20/20OC = 0.914-0.920</p> <p>p. Colour in one inch cell (Y+10) = 12 Maximum</p> <p>q. GLC Ranges of fatty acid composition (percent)</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Fatty acids</u></th> <th style="text-align: left;"><u>Range</u></th> </tr> </thead> <tbody> <tr><td>C<14:00</td><td><0.2</td></tr> <tr><td>C 16:0</td><td>2.5-6.0</td></tr> <tr><td>C 16:1</td><td><0.6.</td></tr> <tr><td>C 18:0</td><td>0.8-2.5</td></tr> <tr><td>C 18:1</td><td>50-66</td></tr> <tr><td>C 18:2</td><td>18-28</td></tr> <tr><td>C 18:3</td><td>6.0-14</td></tr> <tr><td>C 20:0</td><td>0.1-1.2</td></tr> <tr><td>C 20:1</td><td>0.1-4.3</td></tr> <tr><td>C 22:0</td><td><0.6.</td></tr> <tr><td>C 22:1</td><td><5.0</td></tr> <tr><td>C 24:0</td><td><0.2.</td></tr> <tr><td>C 24:1</td><td><0.2</td></tr> </tbody> </table> <p>r. Contaminants</p> <p>(i) Matter volatile at 1050C = Not more than 0.2% m/m</p> <p>(ii) Insoluble impurities = Not more than 0.05 % m/m</p> <p>(iii) Soap content = Not more than0.005% mg/Kg</p> <p>(iv) Iron (Fe) = Not more than 1.5% mg/Kg</p> <p>(v) Copper (Cu) = Not more than 0.1mg/Kg</p> <p>(vi) Lead (Pb) = Not more than 0.1 mg/ Kg</p> <p>(vii) Arsenic (As) = Not more than 0.1 mg/Kg</p>	<u>Fatty acids</u>	<u>Range</u>	C<14:00	<0.2	C 16:0	2.5-6.0	C 16:1	<0.6.	C 18:0	0.8-2.5	C 18:1	50-66	C 18:2	18-28	C 18:3	6.0-14	C 20:0	0.1-1.2	C 20:1	0.1-4.3	C 22:0	<0.6.	C 22:1	<5.0	C 24:0	<0.2.	C 24:1	<0.2
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SPECIFICATIONS OF MISC. ITEMS

Sr. No.	NAME OF ITEM	specifications
1.	HAND CUFF	<ol style="list-style-type: none"> 1. <u>MATERIAL</u> All parts of the hand cuff including two keys per set must be allow steel / stainless steel (Black or Silver) 2. <u>DESIGN & CONSTRUCTION</u> <ol style="list-style-type: none"> a. Design and construction of the handcuff and keys must specified herein. (Double lock) with chain b. The hand cuff finish must be black oxide c. Each pair of hand cuff must contain a righ and left configuration. The check plates with the key whole on the same side of the assembled pair and the jaws rotating on the same side of the longitudinal centre 3. <u>LOCKS</u> <ol style="list-style-type: none"> a. Each handcuff shall be provided with a double locking mechanism (a mechanism that shall be capable of locking automatically when the cuff is applied to the wrist and that is capable of securing the jaws of the cuff against travelling in either directions) b. The locking mechanism must not unlock without key on wrist. c. lock must be capable of being released without release. d. The lock must not be opened without its original key. 4. <u>UNLOCKING</u> <ol style="list-style-type: none"> a. Each cuff must be capable of being unlocked from the double locking position by rotating in one or two directions. 5. <u>JAW</u> <ol style="list-style-type: none"> a. The handcuff must have 20 Jaws. The jaw must be machined to provide a position rocking profile. 6. <u>WEIGHT</u> <ol style="list-style-type: none"> a. Double lock handcuff weight should be in between 220 grams to 225 grams without Keys and overall weight should be 238 gm to 245 gm maximum. 7. <u>POUCH</u> <ol style="list-style-type: none"> a. No other than Rexen Pouch with Belt mounting (other material shall not be accepted.
2.	BAR FETTER	Bar fetters shall be composed of two iron bars joined together by a welded link and attached to ankle rings. The total weight of such fetters including the ankle rings shall not exceed five Ibs. and each bar shall not be less than 50Cm -8 Mm in length.
3.	LOCK 2.5" (Brass) china or equivalent	<p style="text-align: center;">Lock 2.5"/ 63mm brass padlock</p> <ul style="list-style-type: none"> • Size 63 mm • Genuine Tri-circle branded padlock • Solid brass body, brass key cylinder and hardened steel shackle • Supplied with 3 keys
4.	LOCK 03" (Brass) china or equivalent	<p style="text-align: center;">Lock 3"/ 75mm brass padlock</p> <ul style="list-style-type: none"> • Size 75 mm • Genuine Tri-Circle branded padlock • Solid brass body, brass key cylinder and hardened steel shackle • Supplied with 3 keys

ANNEXURE-B**TECHNICAL EVALUATION CRITERIA SHEET****DIETARY ARTICLES****CATEGORY-I****STANDARD GOODS & MISC. ITEMS**

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION	YES / NO	DOCUMENTS AT FLAG	REMARKS
1.	Copy of Valid CNIC duly attested by authorized person			
2.	Copy of NTN certificate duly attested by authorized person / FBR			
3.	At least 1xyear of verifiable experience in sale / supply of similar items.			
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.			
5.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)			
6.	Active Tax Payer Status			
7.	Fresh Bank Account Maintenance certificate issued by the Bank			
8.	Last 1xyear Bank statement with Bank stamp signature			
9.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier			
10.	Original CDR as per bid security amount			
11.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.			
12.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.			
13.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore			
14.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.			

DATED:-**SIGNATURE WITH STAMP**

ANNEXURE-C**TECHNICAL EVALUATION CRITERIA SHEET****DIETARY ARTICLES
CATEGORY-II
NON STANDARD GOODS****(COOKING OIL)****PART-A**

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION	YES / NO	DOCUMENTS AT FLAG	REMARKS
1.	Copy of Valid CNIC duly attested by authorized person			
2.	Copy of NTN certificate duly attested by authorized person / FBR			
3.	At least 1xyear of verifiable experience in sale / supply of similar items.			
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.			
5.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)			
6.	Active Tax Payer Status			
7.	Fresh Bank Account Maintenance certificate issued by the Bank			
8.	Last 1xyear Bank statement with Bank stamp signature			
9.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier			
10.	Original CDR as per bid security amount			
11.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.			
12.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.			
13.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore			
14.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.			

DATED:-**SIGNATURE WITH STAMP**

PART-B

Sr. No.	CHECK LIST	YES / NO	DOCUMENTS AT FLAG	REMARKS
1.	Production capacity of the firm.			
2.	Standard Operating Procedures (SOPs)			
3.	Standard Analytical Procedures (SAPs)			
4.	Production statements of previous three years.			
5.	Whether the firm has a considerable product share in the market and its availability in the open market has been provided or not.			
6.	Whether the Manufacturing License in case of Mills / Manufacturers under rule-8(XIII) 10&11 of Pakistan Standards & Quality Control Authority Act, 1996 has been issued or not.			
7.	Whether manufacturing license under Pure Food Rules, is available or not.			
8.	Whether the brand/trade mark under the provision of section of rules 8,10&11 of PSQCA has been registered or not.			
9.	Whether the adoption of GMP, ISO and HAACP implementation for quality product development has been made or not.			
10.	Whether the proof of purchase and payment of raw material before refinement and packing for last three years. i.e Cooking Oil has been annexed with the bidding documents or not.			
11.	Whether the labeling of the pre-packed articles Cooking Oil has been made in accordance with the respective Punjab Pure Food Rules, 2011 or otherwise.			
12.	Whether the bidders have clearly mentioned that they would supply Standardized without any added ingredients,			
13.	Whether the firm remained blacklist from any Government Department.			

DATED:-**SIGNATURE WITH STAMP**

ANNEXURE-D**TECHNICAL EVALUATION CRITERIA SHEET****HANDCUFF, BAR FETTER, LOCK 2.5 & 03”)**

SR. NO.	PARAMETERS OF TECHNICAL EVALUATION	YES / NO	DOCUMENTS AT FLAG	REMARKS
1.	Copy of Valid CNIC duly attested by authorized person			
2.	Copy of NTN certificate duly attested by authorized person / FBR			
3.	At least 1xyear of verifiable experience in sale / supply of similar items.			
4.	Registration letter / certificate issued by the Authority, Department, Market Committee, Chamber of Commerce, Trade Association, SECP, Company Registration as business in similar items etc.			
5.	Verifiable Sale Point / Business / Office at some prominent place / main market of a city.			
6.	Tax registration certificate. Tax Returns, CPRs, Tax payment etc (at least one year)			
7.	Active Tax Payer Status			
8.	Fresh Bank Account Maintenance certificate issued by the Bank			
9.	Last 1xyear Bank statement with Bank stamp signature			
10.	Complete business profile printed on letter head pad with stamp and signature of the proprietor / Supplier			
11.	Original CDR as per bid security amount			
12.	Covering letter / undertaking on letter Head / Stamp paper addressed to the Head of Procuring Agency.			
13.	Original bid documents purchased from the procuring Agency duly stamped and signed on each page.			
14.	Original purchase receipt (Fee Slip) issued from Inspectorate of Prisons Punjab, Lahore			
15.	Authority letter on letter head pad duly signed and stamped by the Owner / Supplier / Proprietor with Name, Parentage, CNIC No. and Specimen Signatures of the representatives of Firm / Company etc.			

DATED:-**SIGNATURE WITH STAMP**

ANNEXURE-E**BID SECURITY AMOUNT @ 2% OF TOTAL ESTIMATED PRICE OF EACH ITEM
AS PER TENDER NOTICE ADVERTISEMENT****DIETARY ARTICLES****CATEGORY-I****STANDARD GOODS**

Sr. #	NAME OF ITEM	LAHORE	SAHIWAL	FAISALABAD	SARGODHA	MULTAN	BAHAWALPUR	D.G KHAN	RAWALPINDI	TOTAL QTY KG/LITRE	TOTAL ESTIMATED VALUE (RS)	TOTAL BID SECURITY (RS.)
1	BLACK GRAM	-----	12200	-----	-----	5850	7350	5100	-----	30500	----	----
	TOTAL ESTIMATED VALUE	-----	1695800	-----	-----	813150	1021650	708900	-----	---	4239500	----
	BID SECURITY @ 2%	-----	33916	-----	-----	16263	20433	14178	-----	---	-----	84790
2	WHITE BEAN	-----	10200	-----	-----	4550	6050	4650	-----	25450	----	----
	TOTAL ESTIMATED VALUE	-----	2784600	-----	-----	1242150	1651650	1269450	-----	---	6947850	----
	Bid Security @ 2%	-----	55692	-----	-----	24843	33033	25389	-----	-----	-----	138957
3	WHITE SUGAR	66150	-----	26700	23850	-----	-----	-----	34150	150850	----	----
	TOTAL ESTIMATED VALUE	7938000	-----	3204000	2862000	-----	-----	-----	4098000	-----	18102000	----
	BID SECURITY @ 2%	158760	-----	64080	57240	-----	-----	-----	81960	-----	-----	362040
4	ROCK SALT	22550	-----	-----	5920	3780	5320	4426	144400	56396	----	----
	TOTAL ESTIMATED VALUE	225500	-----	-----	59200	37800	53200	44260	144000	---	563960	----
	BID SECURITY @ 2%	4510	-----	-----	1184	756	1064	885	2880	-----	-----	11279

DIETARY ARTICLES**CATEGORY-II****NON STANDARD GOODS****(COOKING OIL)**

Sr #	NAME OF ITEM	LAHORE	SAHIWAL	FAISALABAD	SARGODHA	MULTAN	BAHAWALPUR	D.G KHAN	RAWALPINDI	TOTAL QTY KG/LITRE	TOTAL VALUE (RS)	TOTAL BID SECURITY (RS.)
1.	COOKING OIL	113340	49575	44760	34320	20700	24843	19360	65968	372866	----	----
	TOTAL ESTIMATED VALUE	45336000	19830000	17904000	13728000	8280000	9937200	7744000	26387200	-----	149146400	-----
	BID SECURITY @ 2%	906720	396600	358080	274560	165600	198744	154880	527744	-----	2982928	-----

MISC ITEMS**(HANDCUFF, BAR FETTER, LOCK (BRASS) 2.5" AND LOCK (BRASS) 03"**

SR #	NAME OF ITEM	TOTAL QUANTITY (NOS.)	TOTAL ESTIMATED VALUE (RS)	TOTAL BID SECURITY (RS.)
1.	HANDCUFF (KOREAN) OR EQUIVALENT	4835 Nos.	----	----
	TOTAL ESTIMATED VALUE	----	Rs.21757500/-	----
	BID SECURITY @ 2%	----	----	435150/-
2.	BAR FETTER	3773 Nos.	----	----
	TOTAL ESTIMATED VALUE	----	Rs.5659500/-	----
	BID SECURITY @ 2%	----	----	113190/-
3.	LOCK 2.5" BRASS CHINA OR EQUIVALENT	9510 Nos.	----	----
	TOTAL ESTIMATED VALUE	----	Rs.14265000/-	----
	BID SECURITY @ 2%	----	----	285300/-
4.	LOCK 03" BRASS CHINA OR EQUIVALENT	8444 Nos.	----	----
	TOTAL ESTIMATED VALUE	----	Rs.16888000/-	----
	BID SECURITY @ 2%	----	----	337760/-